

# Minutes



To: All Members of the Education,  
Libraries and Localism  
Cabinet Panel, Chief  
Executive, Chief Officers, All  
officers named for 'actions'

From: Legal, Democratic & Statutory Services  
Ask for: Stephanie Tarrant  
Ext: 25481

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## EDUCATION, LIBRARIES AND LOCALISM CABINET PANEL 11 DECEMBER 2018

### ATTENDANCE

### MEMBERS OF THE PANEL

N Bell (*substituted for A K Khan*), J Billing, A P Brewster, C Clapper, T L F Douris (*Chairman*), M S Hearn, T R Hutchings (*Vice Chairman*), J R Jones, A Plancey, R G Tindall (*substituted for A F Rowlands*), M A Watkin, J F Wyllie

Upon consideration of the agenda for the Education, Libraries and Localism Cabinet Panel meeting 11 December 2018 as circulated, copy annexed, conclusions were reached and are recorded below.

*Note: Declarations of interest were made at Item 4 and Item 5 of this meeting.*

### PART I ('OPEN') BUSINESS

#### 1. MINUTES

- 1.1 The minutes (Part I and Part II) of the previous meeting held on 18 October 2018 were agreed.

#### 2. PUBLIC PETITION

- 2.1 There were no public petitions.

#### 3. HERTFORDSHIRE LIFESTYLE AND LEGACY PARTNERSHIP (HLLP) – UPDATE REPORT

[Officer Contact: Nathalie Calonnec, Senior Policy Officer, Tel: 01992 555071]

- 3.1 The Cabinet Panel considered a report which provided an update on the progress of the Hertfordshire Lifestyle and Legacy Partnership (HLLP), which was established in 2014 to continue the Olympic and Paralympic Legacy for Hertfordshire residents.

### ACTION

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- 3.2 Members acknowledged the numerous success projects created by the HLLP, including the successful year of cycling and year of physical activity. Members noted that next big project would be the 2020 year of culture and noted that the year projects took place biannually to create a bigger impact.
- 3.3 It was noted that Hertsmere Borough Council were supporting the year of culture with funding officer time and working in partnership to create initiatives. A number of districts were also developing their own culture strategy.
- 3.4 Members discussed the financial implications for the County Council and it was noted that funding was provided by individual groups. Base funding of £22,000 had been provided by districts/boroughs over the past two years. Officers advised that the main cost to the County Council was in officer time. Members advised that they would be interested in receiving a further breakdown of funding.
- 3.5 Members commented on the link between the HLLP and highways in terms of improving the cycle network. Officers advised that a cycling officer sat on the HLLP and that work was ongoing with regards to cycling routes.
- 3.6 The Panel discussed the daily mile and queried what was in place to keep it running. Officers advised that the year of physical activity was to have a strong legacy with initiatives continuing to be supported. Members also noted the success of park runs and health walks in Hertfordshire, however, it was noted that some parish/town councils were resistive of park runs.
- 3.7 Members commented on the excellent 'Fit, Fed and Read' initiative held at fire stations across the county, to help those students that would not necessarily be fed in the holidays and providing them with food and activities. The initiative was carried out across six stations and helped 149 children. A copy of the evaluation report was to be shared with Panel Members.
- 3.8 In response to a Member question around the little known HLLP brand, officers advised that as the HLLP was made up of representatives from all different partners there was not a specific public facing branch of the HLLP.

### **Conclusion**

- 3.9 The Panel noted and commented upon the report, as detailed above.

Nathalie  
Calonnec,  
Senior Policy  
Officer

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**4. FIRST MONITORING REPORT OF HERTFORDSHIRE SKILLS STRATEGY TO 2020**

[Officer Contact: Kate Brierley, Senior Policy Officer, Corporate Policy Team, Tel: 01992 588321]

- 4.1 M S Hearn declared a Declarable Interest as the Managing Director of a company that draws down on funding from YC Hertfordshire. M S Hearn remained in the room but did not participate in the debate.
- 4.2 The Cabinet Panel reviewed a report which detailed the progress made in implementing the Hertfordshire Skills Strategy since its implementation in 2015 and subsequent refresh in 2017.
- 4.3 The Skills Strategy was developed and driven by a partnership of the Local Enterprise Partnership (LEP), the Department for Work and Pensions (DWP) and Hertfordshire County Council and aimed to help close the skills gap in Hertfordshire. Members heard that good progress had been made to date and that the working group were actively continuing to implement the action plan.
- 4.4 The Panel noted as at 5.6.2 of the report, that there had been a decline in apprenticeships during 2016/17 and queried why this was. Officers advised that this had been a national issue and may have been due to the change with the apprenticeship levy and a delay in developing new apprenticeship frameworks. Officers advised that the Education & Skills Funding Agency (ESFA) had only released statistics for the first two quarters on 2017/18 so the statistics had not been updated since January 2018. It was noted that the first half of 2017/18 showed a 15% drop in apprenticeships for Hertfordshire, whereas the national decrease was 25%. Officers noted that a nationwide change of expecting young people to stay in some form of education until their 18<sup>th</sup> birthday had led to increasingly more young people remaining in school and not seeing an apprenticeship as a choice. It was noted that this was being addressed with teachers and parents. Members noted that the updated figures would be brought back to Panel as soon as they were available.
- 4.5 Members heard about a Careers & Enterprise Company (CEC) programme delivered through Herts LEP and YC Hertfordshire to forge greater links between education providers and employers that 97 schools and 2 further education colleges had signed up to, with 81 having an Enterprise Adviser in place. It was noted that this included Education Support Centres and Special Schools. Members also discussed the take up of business mentors in schools provided by YC Hertfordshire, funded through the Careers & Enterprise Company (CEC).

Kate Brierley,  
Senior Policy  
Officer

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- 4.6 The Panel commented on the information contained within EqIA and it was noted that the Hertfordshire Adult and Family Learning Service (HAFLs) had a number of projects to support those without English as a first language, as well as to enhance digital skills, as these were both considered a basic need.
- 4.7 Members discussed the appendices and requested that future reports tied appendix A to B and showed which partner was the lead for delivering each performance indicator. It was noted that whilst each indicator had a lead, all partners were responsible for helping to deliver to targets.
- 4.8 In response to a Member question on the reduction of the Hertfordshire employee's skills gap from 10.9% to 5%, Members heard that the figure had been taken from the LEP Skills and Labour Market Report and that the LEP would be asked to provide a briefing note on this.

Kate Brierley,  
Senior Policy  
Officer

**Conclusion**

- 4.9 The Cabinet Panel noted the progress made in implementing the Hertfordshire Skills Strategy.

**5. ADDITIONAL SCHOOL PLACES (BISHOP'S STORTFORD NORTH)**

[Officer Contact: Pauline Davis, Head of School Planning  
Tel: 01992 555865 / Simon Newland, Director of Operations  
(Education) Tel: 01992 588755 / Dick Bowler, Estates Manager  
Tel: 01992 556223]

- 5.1 J F Wyllie declared a Declarable Interest as a Bishop's Stortford Town Member. J F Wyllie remained in the room and participated in the debate.
- 5.2 The Panel reviewed a report which provided an update on the proposed configuration of schools to serve the Bishop's Stortford North development and the funding to support them.
- 5.3 Members were shown a presentation and acknowledged the process to date which had led to a clear position for the County Council to have two primary schools and a secondary school to support the children in Bishop's Stortford North. Members noted that this was one of the first pieces of major public infrastructure linked to a large scale housing development, for Hertfordshire and it was pleasing to have now arrived at a proposed position.
- 5.4 In response to a Member question, officers advised that it was likely that the 3fe primary school to the East of the development would open in September 2020. It was noted that the planned school to the West of the development would be developed as and

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when additional school places were required and the funding being provided from developers. The secondary school was most likely to open in 2022.

- 5.5 The Local Member advised that they did not think that the Town Council had any major objections to the plans set out by the County Council. Concerns remained around improving infrastructure and public transport. It was noted that there would be the opportunity to embrace LTP4 and modal shift.
- 5.6 In response to a Member question regarding the sports facilities (e.g. pitches) planned for the secondary school on the playing field, Members heard that the details had not yet been established. It was noted that there would be plenty of room for extensive facilities, subject to funding and that specific ideas could be shared with the development team.
- 5.7 Members expressed concern around the playing field for the secondary school being the other side of the A120. Officers advised that, subject to scheme design and approval, a private footbridge would be installed to link the school to the playing field and that there would be emergency vehicle access from the north side of the A120, all carefully planned.

**PART II ('CLOSED') AGENDA  
EXCLUSION OF PRESS AND PUBLIC**

- 5.8 The Panel agreed to move into Part II ('closed' session').
- 5.9 That under Section 100(A)(4) of the Local Government Act 1972, the press and public be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in paragraph 3 of Part 1 of Schedule 12A to the said Act and the public interest in maintaining the exemption outweighs the public interest in disclosing the information.
- 5.10 Following discussion on the Part II Report and the Part II recommendations, the Panel moved back into Part I (open session) and agreed the Part I recommendations.

**Conclusion**

- 5.11 The Panel recommended to Cabinet that Cabinet approves:
- (i) the revision to the pattern of schools to serve the Bishop's Stortford North development, as outlined in paragraph 4.4 of this report;
  - (ii) the update to the agreed capital budget for the Bishop's

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Stortford North schools schemes, as contained in the accompanying Part II report; and

- (iii) Forward funding of the relevant elements of the scheme due to the timing of land sale receipts and S106 contributions.

**6. OTHER URGENT PART I BUSINESS**

- 6.1 There was no other urgent Part I Business.

**PART II ('CLOSED') AGENDA**

**1. ADDITIONAL SCHOOL PLACES (BISHOP'S STORTFORD NORTH)**

[Officer Contact: Pauline Davis, Head of School Planning  
Tel: 01992 555865 / Simon Newland, Director of Operations  
(Education) Tel: 01992 588755 / Dick Bowler, Estates Manager  
Tel: 01992 556223]

- 1.1 The decision reached on this item of business is recorded at item 5.11 above and in the separate Part II minutes.

**KATHRYN PETTITT  
CHIEF LEGAL OFFICER**

**CHAIRMAN** \_\_\_\_\_

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