

**HERTFORDSHIRE COUNTY COUNCIL**  
**OVERVIEW AND SCRUTINY COMMITTEE**

Agenda Item No.

**2(A)**

**WEDNESDAY, 23 JANUARY 2019 AT 9.30AM and**  
**THURSDAY, 31 JANUARY 2019 AT 10.00AM**

**SCRUTINY OF THE INTEGRATED PLAN 2019/20 – 2022/23**  
**(INCORPORATING THE STRATEGIC DIRECTION AND FINANCIAL**  
**CONSEQUENCES AND THE TREASURY MANAGEMENT STRATEGY)**

*Report of the Head of Scrutiny*

Authors: Natalie Rotherham, Head of Scrutiny (Tel: 01992 588485)  
Michelle Diprose Democratic Services Officer (01992 555566)

**1. Purpose of report**

- 1.1 To provide Members with the format for the Committee's scrutiny of the Integrated Plan (IP) 2019/20 – 2022/23.

**2. Summary and Background**

- 2.1 It was agreed by the Committee in April 2018 that the Committee will adopt a similar process as was undertaken for its scrutiny of the IP for 2018/19, with a few refinements to reflect the feedback received on the scrutiny from both Members and officers. A programme for the scrutiny is attached at Appendix 1.

**2.2 Wednesday 23 January 2019**

- 2.2.1 Member groups will meet at 8.45am to discuss questions, the information required from portfolio holders and to agree their approach to the evidence gathering in advance of the formal meeting. The Committee meeting will start at 9.30am in the Council Chamber. At the Committee Members will receive an introduction to the scrutiny from the Chairman; a summary of the format of the Committee's scrutiny by the Head of Scrutiny and an oral report from the Director of Resources. He will provide the Committee with the context within which the integrated plan proposals have been prepared. The Committee will then adjourn to gather its evidence. Each Member Group will focus on a specific portfolio area; four portfolios will be scrutinised in the morning and four in the afternoon.
- 2.2.2 Each Member Group will have a chairman and graduate trainee who will ensure that the Group covers its questions thoroughly in the time allocated. Key questions are set out at Appendix 2 to the report. The IP questions are a guide for Members who are not precluded from

asking other questions. Members will need to be mindful of the time constraints.

2.2.3 The eight Member evidence groups will look at Executive Member portfolios:-

Morning session

- Children, Young People & Families
- Community Safety and Waste Management
- Highways & Environment
- Public Health & Prevention

Afternoon session

- Adult Care & Health
- Education, Libraries & Localism
- Growth, Infrastructure, Planning & The Economy
- Resources & Performance

2.2.4 Each of the portfolios will be supported by the relevant Executive Member, a chief/senior service officer and a senior finance officer.

2.2.5 At the end of the evidence gathering process the session will close and the Committee will reconvene at 10.00am on Thursday, 31 January 2019.

2.2.6 During the intervening period the Head of Scrutiny and the Democratic Services Officer will meet with the graduate trainees. They will prepare a draft report for the Committee to consider when it reconvenes on 31 January 2019. The draft report will be circulated to Members of the Committee on 25 January 2019 by email. (Hard copies of the report will also be available to members on Friday, 25 January 2019 and at the meeting on 31 January).

2.3 Thursday, 31 January 2019

2.3.1 The Committee will reconvene at 10.00am on Thursday, 31 January 2019 in the Council Chamber. Members will be asked to agree their recommendations to Cabinet.

2.3.2 Scrutinies proposed as a result of the IP scrutiny will be considered by the Committee at its meeting on 26 April 2019.

2.3.3 Requests for further information will be limited to the IP and will be confirmed by the Committee at its meeting on 31 January 2019. The information requests will be issued to officers for a response prior to the County Council meeting on 19 February 2019.

### **3. Recommendations to Cabinet**

- 3.1 The Committee's recommendations will then be reported to Cabinet for consideration at its meeting on 18 February 2019. Cabinet will make suggestions to the Council on 19 February 2019 when the Council's Integrated Plan 2019/20 – 2022/23 will be agreed.

### **4. Supporting Appendices**

- 4.1 Appendices attached to this report are as follows:-

- *Appendix 1 Programme for 23 January and 31 January 2019*
- *Appendix 2 Themes & Questions*
- *Appendix 3 Allocation to Member Groups, Group Leads, Facilitators, Room Allocation*

#### *Background Information*

*Agenda, reports and minutes Overview & Scrutiny Committee April 2018, September 2018 and December 2018 - [OSC meetings](#).*

