

# Minutes



To: All Members of the Community  
Safety & Waste Management  
Cabinet Panel, Chief  
Executive, Chief Officers, All  
officers named for 'actions'

From: Legal, Democratic & Statutory Services  
Ask for: Michelle Diprose  
Ext: 25566

---

## COMMUNITY SAFETY & WASTE MANAGEMENT CABINET PANEL MONDAY, 10 FEBRUARY 2020

### ATTENDANCE

#### MEMBERS OF THE PANEL

J Bennett-Lovell, S N Bloxham, M Bright, S J Featherstone, B A Gibson, J S Hale, F R G Hill, T W Hone (*Chairman*), P V Mason, T J Williams, C B Woodward (*Vice Chairman*), J F Wyllie

#### OTHER MEMBERS IN ATTENDANCE

Upon consideration of the agenda for the Community Safety & Waste Management meeting on Monday, 10 February 2020 as circulated, copy annexed, conclusions were reached and are recorded below:

Note: *A conflict of interests were declared in relation to the Scrutiny of the Integrated Plan 2020/21 – 2023/24 and are recorded at 5.1 below.*

#### PART I ('OPEN') BUSINESS

#### ACTION

##### 1. MINUTES

1.1 The Minutes of the Cabinet Panel meeting held on 7 November 2019 were confirmed as a correct record and signed by the Chairman.

##### 2. PUBLIC PETITIONS

2.1 There were no public petitions received.

### **3. HERTFORDSHIRE POLICE & CRIME COMMISSIONER UPDATE REPORT**

[Officer Contact: Dr Amie Birkhamshaw, Director of Delivery & Commissioning (Tel: 01707 806154)]

3.1 The Panel considered the Police & Crime Commissioner (PCC) report detailing the update in activity undertaken by the Office of the Police & Crime Commissioner (OPCC) since the last meeting of the Panel.

3.2 Members heard updates to the following items:

- Budget 2020/21
- Launch of the Home Office Safer Streets Fund
- Policing reviews
- Expansion of the PCC's fly-tipping on private land pilot
- Employment fair
- St Albans magistrates text messaging pilot to be launched on the 3 February 2020
- Local Partnership Reserve: funding to support crime and Anti-Social behaviour (ASB) reduction initiatives 2019/20

3.3 The PCC informed the Cabinet Panel that although the meeting of the Police & Crime Panel (PCP) was inquorate the budget for the OPCC was agreed. The PCC stated it was positive news in keeping officers on the front line. It was noted that recruitment of new officers had started and would continue throughout the next financial year. In response to a Member question the PCC said he was confident in reaching the 2,300 level of police officers for Hertfordshire by 2021.

3.4 In response to a question in relation to the increase to Hertfordshire residents of £10 per household per year in council tax for the OPCC budget, Members heard this increase for Hertfordshire was the fourth lowest precept in the country and would ensure that recruitment levels were ongoing.

3.5 In response to a Member question as to whether the PCC had any concerns on the declining faith of public attitude which was reported in a peer report released earlier in February, the PCC confirmed the PEEL report did not cover Hertfordshire, although this was a rolling report that was carried out and Hertfordshire would be included in a later PEEL review report.

3.6 The PCC reminded the Cabinet Panel there was a Beacon Victim Hub to support victims of crime and people felt safer with extra police officers on the front line.

**CHAIRMAN'S  
INITIALS**

.....

- 3.7 For clarification the PCC confirmed the acronym O'SARA stood for **Objective Scanning Analysis, Response, Assessment**.
- 3.8 In response to a Member question on how the collaboration board was progressing, the Panel were informed the OPCC and the County Council continued to work together on common interests and were currently seeking the joint use of drone assets. It was noted a review meeting of the OPCC and the County Council was taking place on 11 February 2020.
- 3.9 Members agreed the use of drone assets were a good step forward and questioned if there were any privacy issues when using them. The PCC advised there was less restrictive rules when the Police used them as it was normally for emergency responses.
- 3.10 In relation to a question on the progression of county lines, Members were informed by the OPCC there was a huge impact on all services providers i.e. Adult Care and Children's Services. The OPCC had put significant funds into district and borough councils' budgets to help tackle the problems of county lines. It was noted the OPCC were working with partners to address the problems. Members were informed the St Giles Trust visited schools to mentor children and young people to help push back the problems of children being exploited. The Panel were also informed there were more canine patrols on trains and walkways to track down people carrying drugs.

**CONCLUSION:**

- 3.11 The report of the Police and Crime Commissioner for Hertfordshire was noted.

**4. POLICE AND CRIME PANEL UPDATE**

[Colin Woodward – Vice-Chairman of the Community Safety and Waste Management Cabinet Panel and Police & Crime Panel Representative]

- 4.1 The Cabinet Panel were advised the Police and Crime Panel (P&CP) had met on 6 February 2020, the Agenda can be found on the [Police & Crime Panel](#) website. It was noted there was one written public question although no public presence. The minutes had not yet been finalised. The Panel were informed only seven out fourteen P&CP members were in attendance, five district and borough councils were not represented. This put the meeting inquorate.
- 4.2 The Police & Crime Panel Representative informed Members the Police & Crime Commissioner (PCC) had put forward a budget for a transformational positive change and the expectation of two hundred officers would be recruited over the next 2 years, bringing the total to 2,300 officers on the front line. It was noted that two thirds of

**CHAIRMAN'S  
INITIALS**

.....

respondents to the PCC's public consultation favoured a precept increase of £10 per household per annum, this would generate an additional £4.5m.

4.3 The Police & Crime Panel Representative informed members he had put forward to the PCC three questions relating to:

- Climate
- Longfield training Centre
- Volunteers

4.4 Following on from the updates from the PCC and the Police & Crime Panel Representative, Members raised concern on district and borough attendance levels at the Police and Crime Panel. The Police and Crime Panel Representative informed Members of this panel that it was his intention to write to the Chairman of the Police & Crime Panel to lodge his concern of non-attendance of PCP Members. Some Members of the Community Safety and Waste Management Cabinet Panel highlighted that some of their meetings at district and borough council level clashed on the same date and therefore were unable to attend. It was noted that if district and borough councils held their full council meetings on the same day this would exclude the PCP representative and the substitute from attending.

4.4 The Next meeting of the Police and Crime Panel was scheduled for 9 April 2020, although this may be cancelled due to PCC elections.

**CONCLUSION:**

4.6 That the Cabinet Panel noted the update

**5. INTEGRATED PLAN 2020/21 - 2023/24 COMMUNITY SAFETY AND WASTE MANAGEMENT**

[Officer Contact: Faisal Mir, Assistant Director Finance and Business Support, Environment & Infrastructure, Tel: (01992) 555143]

5.1 It was noted that all Members who had a disclosable pecuniary interest arising from an allowance from the County Council, another local authority in Hertfordshire, or a body to whom they have been appointed by the County Council, had received a dispensation to allow them to participate in debate and vote on the Integrated Plan.

All Members had been granted a dispensation to participate in debate and vote in any business of the County Council relating to setting the council tax or precept when they would otherwise be prevented from doing so in consequence of having a beneficial interest in land which is within the administrative area of Hertfordshire or a licence (alone or

**CHAIRMAN'S  
INITIALS**

.....

jointly) to occupy such land.

**Disclosable Pecuniary Interests:**

No Member disclosed a pecuniary interest.

**Declarable Interests:**

F R G Hill – she is the Council’s representative on the Royston Old Barn Day Centre which receives funding from the County Council. She is a member of Royston and South Cambs Homestart. She is also a member of Crouchfield Trust and Friends of Royston and District Healthcare.

5.2 The Cabinet Panel were given an overview of the Council’s financial position and noted there were no new policy choices in relation to the Community Safety & Waste Management revenue budget and there was a good news story in relation to savings to the waste management budget. Members were informed there was £1.9m for the waste compaction equipment and additional money in the Community Protection budget for the joint project at Longfield Training Centre.

5.3 The Executive Member for Community Safety & Waste Management stated this portfolio had challenges to face in the future especially in relation to future waste management and the Fire & Rescue Services pension contributions which was still under consultation.

**Conclusions:**

- 5.4
1. The Cabinet Panel were invited to note and comment on the proposals relating to the Integrated Plan in respect of Community Safety and Waste Management. The Panel made no further comment.
  2. The Cabinet Panel were invited to identify any issues it felt Cabinet Panel should consider in finalising the Integrated Plan proposals. The Panel raised no issues.
  3. The Cabinet Panel recommended to Cabinet that the Integrated Plan, in respect of Community Safety & Waste Management, was approved.

**6. HER MAJESTY'S INSPECTORATE OF CONSTABULARIES AND FIRE & RESCUE SERVICES (HMICFRS) ACTION PLAN – UPDATE REPORT**

[Officer Contact: John Boulter, Head of Business. Development, Governance & Finance. Tel: (01992) 555951]

- 6.1 The Cabinet Panel received a report which provided a summary and update regarding the progress on actions taken to date to address the “areas for improvement” identified by Her Majesty’s Inspectorate of Constabularies and Fire & Rescue Services (HMICFRS) in their report published in December 2018.
- 6.2 Members heard that in terms of the last HMICFRS Inspection, work to address recommendations had been positive and where gaps have been identified these had been incorporated into the IRMP action plan. It was noted the second Inspection would be week commencing 11 May 2020 which would be preceded by a ‘Discovery Week’ which was scheduled for week commencing 20 April 2020.
- 6.3 In relation to action point 5 of the action plan Members were informed this action remained as a ‘Red’ status, however a retendering exercise was under way to procure the new management information system to manage referrals and interventions across prevention activity.
- 6.4 The Chairman requested that under the column for the ‘expected completion date’ that a revised date was included in the column when an action had not met its expected completion date.
- 6.5 The Panel heard officers had visited other Fire & Rescue authorities to draw on good practices which had been developed. HFRS would consider how some of these good practices could be implemented into Hertfordshire IRMP.

**CONCLUSION:**

- 6.6 The Cabinet Panel noted and commented on the content of the HMICFRS Action Plan 2019/20, attached as Appendix A to the report.

**7. WASTE MANAGEMENT PERFORMANCE REPORT**

[Officer Contact: Jo Hawes, Team Leader, Waste Performance and Audit, Tel: (01992) 555326]

- 7.1 The Cabinet Panel received a report which gave an update on the latest published position for waste management performance. Members heard Hertfordshire had seen a decline in household residual

**CHAIRMAN’S INITIALS**

.....

waste per household from 497kg per household in 2017/18 to 476kg per household in 2018/19.

- 7.2 In response to a Member query in relation to the restriction on operational hours for exchanging waste containers at the Elstree site, officers agreed to provide the local member with confirmation of the detail of any planning and/or operational conditions for exchanging waste containers at the centre.
- 7.3 Members heard that the Waterdale Waste and Recycling Centre's automatic number plate recognition system picked up all servicing vehicles entering the centre to access an area of the site used for container storage from across the network so this data was not suitable for identifying closures for container exchange during hours this specific centre is open for resident use. It was noted that this site was a significantly sized site and therefore there would be low numbers of closures during hours open for resident use.
- 7.4 In relation to a Member question around the future of the HWRC service contract and the timelines for potential cessation of the contract with Amey for operation of the sites, the Panel were informed the County Council were still in discussions with Amey regarding the terms of exit and an update would be presented to the May meeting of the Cabinet Panel.
- 7.5 Officers advised that the graph as detailed in the report for unscheduled closures did not consider incidents such as fire, health and safety incidents etc as it was based solely on automatic number plate recognition data but confirmed that such incidents are rare across the network.
- 7.6 In response to a Member question to explain the decreased level in composting volumes in some district or borough areas in comparison to last year, officers confirmed that it was not possible to definitively identify trends with any certainty but it was suggested that seasonality impacts on volumes as well as local decision making, such as placing a charge for collection of this type of waste.
- 7.7 In relation to the Resources and Waste Strategy, Members discussed the recent Herts Waste Partnership Conference and highlighted there was an opportunity to work more closely together to respond to any new targets to increase the level of recycling, composting and re-use. It was noted that it would likely also be mandatory for all local authorities (LA's) to separately collect food waste at the kerbside.
- 7.8 It was emphasised by the Chairman, when referencing the comparison chart in the report for the percentage of material being sent to landfill, that those LA's across the country which had their own 'in county' energy recovery facilities had less waste going to landfill. It was also noted that the last remaining landfill sites in Hertfordshire would soon

*Action S Aries  
M King*

**CHAIRMAN'S  
INITIALS**

.....

be closed for waste input. It was agreed annual reports would be presented to the Panel but, if there were any significant changes, an update could be provided sooner.

**CONCLUSION:**

7.9 That the Cabinet Panel noted the waste performance indicators.

**8. HERTFORDSHIRE FIRE & RESCUE SERVICE'S INTEGRATED RISK MANAGEMENT PLAN (IRMP) – UPDATE REPORT**

[Officer Contact: John Boulter, Head of Business Development. Governance & Finance, Tel: (01992) 555951]

8.1 The Cabinet Panel received a report giving an update on progress in the implementation of the Integrated Risk Management Plan (IRMP) which received Cabinet approval in July 2019.

8.2 The Panel heard the IRMP set out how Hertfordshire Fire & Rescue Services prevention, protection and response arrangements match the current risk profile for the county. It also set out plans to undertake ongoing review of resource arrangements.

8.3 Members were referred to Appendix A of the report which detailed the IRMP Implementation Board Members and an overview of the next three phases of the IRMP delivery programme. Members heard two phases were on target for implementation, phase one had been complete, phase two was underway to implement key activities and phase three would be implemented Autumn 2020 which was related to crewing levels and shift systems.

8.4 Following discussion in relation to the 'on-call' review it was noted that time and training needed to be invested in recruitment of 'on-call' firefighters but the direction of travel was positive. Following a Members request it was agreed a report on 'on-call' recruitment be provided to a future meeting of the Cabinet Panel.

*Action  
C Bigland /  
G Cuthbert*

**CONCLUSION:**

8.5 The Cabinet Panel noted the content of the report.

**8. OTHER PART I BUSINESS**

8.1 None.

**QUENTIN BAKER  
CHIEF LEGAL OFFICER**

**CHAIRMAN** \_\_\_\_\_

**CHAIRMAN'S  
INITIALS**

.....