

# Minutes



To: All Members of the Health & Wellbeing Board

From: Legal, Democratic & Statutory Services  
Ask for: Elaine Manzi  
Ext: 28062

---

## HEALTH AND WELLBEING BOARD THURSDAY 20 JUNE 2019

### MINUTES

#### ATTENDANCE

#### MEMBERS OF THE BOARD

J Coles, Director of Children's Services  
B Flowers, Clinical Commissioning Group Representative  
T Heritage, County Councillor  
T Hutchings, County Councillor  
D Lloyd, Hertfordshire Police and Crime Commissioner  
I MacBeath, Director of Adult Care Services  
K Magson, Clinical Commissioning Group Representative  
P Moodley, Clinical Commissioning Group Representative  
R Roberts, County Councillor (Chairman)  
N Small, Clinical Commissioning Group Representative

#### PART I ('OPEN') BUSINESS

**Admin note:** At the discretion of the Chairman, there was a variation to the order of the agenda items discussed. This is reflected within these minutes. Due to an unavoidable delay in the arrival of the Chairman, the Vice Chairman chaired the debate for the first two agenda items discussed.

#### ACTION

#### 1. MINUTES

- 1.1 The minutes of the Health and Wellbeing Board meeting held on 7 March 2019 were confirmed as a correct record of the meeting and signed by the Chairman.

#### 9. TACKLING LONELINESS IN HERTFORDSHIRE ACTION PLAN

Officer contact: Chantal Lommel- HAFSLS Head of Service (Tel: 01992 588719)

- 9.1 The Board considered a report summarising the progress made to

date in developing a strategic Hertfordshire response to tackling loneliness in Hertfordshire.

9.2 The Board received a presentation providing further detail on the update outlined within the report. This can be found here:

<https://democracy.hertfordshire.gov.uk/ieListDocuments.aspx?CId=153&MId=1242&Ver=4>

9.3 Members noted that Tackling Loneliness had been identified as a priority area by the Health & Wellbeing Board.

9.4 The Board welcomed the roll out of pilot schemes across the county, but in considering the report and presentation, expressed some concern that there had been similar initiatives in the past, and acknowledged the challenge in ensuring that the strategies outlined were sustainable and were driven forward.

9.5 Assurance was received that a toolkit had been developed to mitigate the risk of lack of sustainability.

9.6 Officers agreed to consider approaching religious groups, district councils and further and higher education establishments, to identify and broaden the range of people who could be offered access to services.

Chantal Lommel

9.7 The Board were pleased to learn that initiatives had already been discussed with Hertfordshire Fire & Rescue Service and it was agreed that further approaches should be made to Hertfordshire Constabulary to explore opportunities to implement initiatives through their service.

Chantal Lommel

9.8 The importance of health providers input was discussed and acknowledged, and further to a question from P Moodley, it was agreed that he would provide details to officers of the Loneliness Clinic initiative by GP's at his practice.

Prag Moodley

9.9 It was concluded that it was clear that good progress was being made and it was important to continue building on the progress. The strategic action plan will be brought back to the Health and Wellbeing Board at its October meeting for approval.

9.10 **CONCLUSION**

The Board:

- Noted the progress in the development of a Hertfordshire Strategic Action Plan
- Commented on the four key areas of action
- Considered the role the Health and Wellbeing Board and its constituent organisations can play in the further development

**CHAIRMAN'S  
INITIALS**

.....

and delivery of the action plan

## **2. PUBLIC QUESTIONS**

2.1 The following public question had been received from Cllr Ron Tindall and was presented at the meeting by the Chairman:

2.2 'Would the Board agree that to improve democratic representation on the Board, the opportunity under paragraph 4.7 of the Constitution should be taken to invite the Leader of the Opposition to nominate a member of the Shadow Cabinet to join the Board as an Observer?'

2.3 The Chairman provided the following response:

'I'm conscious that Opposition members have existing routes through the Council's committee structure by which to hold local services and decisions to account, including the work of the Health and Wellbeing Board. This includes Opposition Members' involvement in the Adult Care and Health Cabinet Panel, the Overview and Scrutiny Committee and the Health Scrutiny Committee.

At this time, I do not intend to recommend that Members of the Opposition be invited to join the Board.

However, I will keep this matter under review.'

2.4 Cllr Tindall asked a supplementary question, which is summarised as follows:

'I recognise that Hertfordshire has one of the best performing Health & Wellbeing Boards in the country. In the proposed review of membership of the board, which is to be discussed later in the agenda, representatives from the voluntary sector are now being considered as prospective members. Whilst this is welcomed, the original concept of the Board was to only have members who had a financial stake in health and social care provision. As this is now changing to include recipients, I ask again for the Board to consider a broader representation from Members of the Council.'

2.5 The Chairman acknowledged Cllr Tindall's supplementary question, but reiterated his initial response, which was that he did not intend to recommend that Members of the Opposition be invited to join the Board but that he would keep the matter under review.

## **3. WEST HERTFORDSHIRE HOSPITALS TRUST STRATEGIC OUTLINE CASE FOR HOSPITAL REDEVELOPMENT**

Officer Contact: David Evans- Director of Commissioning – Herts Valleys Clinical Commissioning Group (tel: 01442 284035) & Helen Brown- Deputy Chief Executive- West Hertfordshire Hospitals

**CHAIRMAN'S  
INITIALS**

.....

NHS Trust (tel: 01923 217 388)

- 3.1 Members received a presentation outlining the proposals for the hospital redevelopment. The presentation received can be found here:

<https://democracy.hertfordshire.gov.uk/ieListDocuments.aspx?CId=153&MId=1242&Ver=4>

- 3.2 The Board learnt that the emerging preferred option of the four illustrated alternatives was Option 1, as this continued to provide medical provision on all three of the sites; Watford General Hospital, Hemel Hempstead Hospital and St Albans City Hospital; and careful consideration had been made to which services were allocated where to ensure that they appropriately and efficiently met service user need and were also future proof. It was noted that the services provided at each of the sites would be supported by increased medical provision through homecare services within the community.

- 3.3 In response to Board challenge, the Board were assured that despite concerns raised during public consultation, due to officers being clear, open and honest throughout, public and partners were now broadly understanding of the significant financial challenges faced by the Trust and CCG, and the parallel need to adapt services to meet the changing health and social care needs in the 21<sup>st</sup> century society. It was noted that the public had acknowledged that existing treatment for conditions sometimes already required a visit to different hospital sites; for instance, currently referrals were made to Mount Vernon for oncology, Moorfields for ophthalmology, and the Royal National Orthopaedic Hospital for orthopaedics.

- 3.4 During discussion, the Board noted that affordability had been a key driver in considering the preferred option, with the need to work to a budget of £350m, but assurance was received that the outcome reached was as robust as it would have been even if the Trust and CCG had received an increased budget allocation for the development. The Board commended officers for the immense amount of work undertaken to reach the current position.

- 3.5 In response to a request from the Board it was agreed that the Trust would provide a shorter 'plan on a page' presentation for Members of the Council to share with their constituents.

David  
Evans/Helen  
Brown

- 3.6 The timeline for the next steps in the development, outlined at 4.7 of the report was highlighted to the Board.

**Conclusion:**

- 3.7 The following recommendation, proposed by Cllr Teresa Heritage and seconded by Cllr Tim Hutchings was unanimously agreed by the

**CHAIRMAN'S  
INITIALS**

.....

Board:

The Board noted the report and endorsed Option 1 as the emerging preferred way forward and its attached funding envelope.

**4. PROPOSAL TO CHANGE THE MEMBERSHIP OF HERTFORDSHIRE HEALTH & WELLBEING BOARD**

Officer Contact: Edward Knowles- Assistant Director, Health Integration (Herts Valleys) (Tel: 01992 555459)

4.1 The Board considered a report outlining proposals to change the membership of the Health and Wellbeing Board to reflect current developments in health and care services.

4.2 In response to a Member question, it was clarified that there should be seven and not six NHS members on the Board.

Edward Knowles

4.3 Further to discussion, it was agreed that to ensure quoracy at meetings, two of the attending representatives from the Clinical Commissioning Groups (CCG) should be the Chairman OR an Accountable Officer.

Edward Knowles

4.4 It was further agreed that to promote representation from Cambridgeshire & Peterborough CCG, contact would be made with officers at the CCG to discuss the possibility of proxy attendance.

Beverley Flowers

4.5 It was noted that careful consideration and further exploration should be made as to who from and how the voluntary sector would be represented on the Board.

Edward Knowles

**Conclusion:**

4.6 The Board recommended to County Council that it:

- Agreed the proposed changes to its membership as described in section 5 of the report;
- Adopted the proposed changes to the Board's Constitution as set out in section 6 of the report;
- Agreed that authority be delegated to the Chief Legal Officer to make the amendments to the Constitution of the Board as required, to take forward the proposed changes within the report.

**CHAIRMAN'S INITIALS**

.....

**5. BETTER CARE FUND UPDATE QUARTER 4 2018/2019**

Officer Contact: : Edward Knowles- Assistant Director, Health Integration (Herts Valleys) (Tel: 01992 555459)

5.1 The Board considered a report outlining the Better Care Fund update for Quarter 4 2018/19.

5.2 The Board received a presentation providing further detail on the update outlined within the report. This can be found here:

<https://democracy.hertfordshire.gov.uk/ieListDocuments.aspx?CId=153&MId=1242&Ver=4>

5.3 The members of the Board were pleased to note the overall positive performance figures.

5.4 Discussion was held on the risk associated with the delay in publication of the NHS England guidance for the Better Care Fund for 2019/20. Assurance was received that strategies to mitigate risk were in place in the interim period. It was agreed that guidance would be circulated to Board members as soon as it was received.

Edward Knowles

**Conclusion:**

5.5 The Board noted the key points of the Better Care Fund performance to date.

**7. HERTFORDSHIRE PARTNERSHIP UNIVERSITY FOUNDATION NHS TRUST (HPFT) : CARE QUALITY COMMISSION (CQC) INSPECTION AND RATING AND ANNUAL PLAN 2019/20**

Officer contact: Sandra Brookes – Director of Service Delivery & Customer Experience (Tel: 01707 253800) and Asif Zia – Director of Quality & Medical Leadership (Tel 01707 253800)

7.1 The Board received a report detailing the outcome of the HPFT’s recent Care Quality Commission inspection and its Annual Plan for 2019/20.

7.2 The Board received a presentation providing further detail on the update outlined within the report. This can be found here:

<https://democracy.hertfordshire.gov.uk/ieListDocuments.aspx?CId=153&MId=1242&Ver=4>

7.3 Members of the Board commended officers of the awarding of ‘oustanding’ further to HPFT’s recent Care Quality Commission (CQC) inspection.

**CHAIRMAN’S INITIALS**

.....

- 7.4 In discussing the Annual Plan for 2019/20, the Board reflected on the recent sharp increase in demand for child and adolescent mental health services, and noted that this mirrored a spike in referrals to the Council's Children's Services. Assurance was received that work was being undertaken by the Council to understand the reasons behind this, but it was broadly acknowledged that early intervention was key to the success of any support provided.
- 7.5 Further assurance was received that child and adolescent mental health support was also one of the priority workstreams for HPFT, along with mental health support for women.
- 7.6 The Board discussed the support available for children within the school environment, and whilst it was acknowledged that school budgets were tight, the Board were interested to learn that schools in the county are provided with a toolkit to help identify and manage mental health concerns with their pupils, and there were good practice examples of schools providing additional mental health support provision within across the county. It was agreed that a mapping exercise should be undertaken in order for the full level of provision available in schools to be identified and fully utilised.
- 7.7 A Board member comment that prevention through supported parenting was acknowledged.
- 7.8 The Board broadly agreed that early referral and collaborative partnership work were essential to meet the significant future challenges of mental health support.
- 7.9 **Conclusion:**  
The Board noted the achievement of a CQC rating of outstanding and what it meant for the care and services the population of Hertfordshire are receiving.

Jenny  
Coles

The Board noted the HPFT's plans for 2019/20.

**6. HERTFORDSHIRE AND WEST ESSEX SUSTAINABILITY AND TRANSFORMATION PARTNERSHIP (STP) UPDATE REPORT**

Officer contact: Iain Macbeath- Director of Adult Care Services/  
Beverley Flowers- Chief Executive of East & North Herts CCG

- 6.1 The Board considered a report outlining an update from the Hertfordshire and West Essex Sustainability and Transformation Partnership (STP).
- 6.2 Board Members were pleased to learn that Iain Macbeath and Beverley Flowers had been appointed joint Interim Chief Executives of the Herts & West Essex STP in addition to their substantive posts.

**CHAIRMAN'S  
INITIALS**

.....

6.3 It was advised that fortnightly and monthly reports would now be produced by the STP and an update on the development of the Primary Care Networks (PCN's) would be discussed at the next meeting of the Health & Wellbeing Board.

6.4 It was noted that a five year plan for the STP was currently being developed and the Board would receive updates on this in due course. Officers from the STP would be meeting with health providers and commissioners over the next few months in order to discuss the formulation of this. Further to discussion it was agreed that officers from Children's Services should also be part of the discussions.

Beverley  
Flowers/Iain  
Macbeath

6.5 Further to a request from a Board member, it was agreed that a list of PCN's would be circulated to Members.

Beverley  
Flowers/Iain  
Macbeath

**Conclusion:**

6.6 The update from the Herts and West Essex STP was noted.

**9. ANY OTHER URGENT PART I BUSINESS**

9.1 There was no other urgent Part I business.

**QUENTIN BAKER  
CHIEF LEGAL OFFICER**

**CHAIRMAN** \_\_\_\_\_

**CHAIRMAN'S  
INITIALS**

.....