

**Annex 3 – Responsibilities for Functions**  
**Council Functions – Scheme of Delegation from the Council to Officers**

**Part 1 – delegations to the Chief Executive**

Chief Executive

To appoint staff and to determine the terms and conditions on which they hold office (including procedures for their dismissal) as specified in Schedule 1 I para. 37 of the Regulations.

The decision on salary on appointment of any officer if the proposed salary is £100,000 p.a. or greater, subject to consultation with Group Leaders. [If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed additional payment then the salary package for that employee shall be referred to full Council for decision].

The decision to apply an additional payment to attract or retain a senior manager where appropriate, based on the market, subject to consultation with Group Leaders where the proposed additional payment is to an employee whose salary is already £100,000 p.a. or more, or where the proposed additional payment would result in the employee's salary rising to £100,000 p.a. or more. [If any Group Leader or Group Leaders who individually or collectively represent 5 or more members of the Council dissent from the proposed additional payment then the salary package for that employee shall be referred to full Council for decision].

The power, in consultation with Group Leaders, to consider appeals from any decision of the Monitoring Officer that a complaint does not warrant investigation.

**Part 2 – delegations to the Director of Environment and Infrastructure**

Director of Environment and Infrastructure

All functions of the Council relating to

- (i) Town & Country Planning and Development Control as specified in Schedule 1 A of the Regulations. EXCEPT FOR
  - approval of major departures from Development Plans arising from planning applications requiring the submission of an Environmental Statement.

- approval of county matters (minerals & waste) or County Council applications requiring the submission of an Environmental Statement.
  - approval of County Council applications (Regulation 3 of the Town and Country Planning General Regulations 1992) requiring the submission of an Environmental Statement.
- (ii) Registration of common land or town or village greens as specified in Schedule 1 B paras. 37, 38 and 72 of the Regulations.
- (iii) Powers in relation to common land and unclaimed registered common land and unclaimed town or village greens as specified in Schedule 1 I paras 51,52 and 53 of the Regulations.
- (i) Highways and rights of way matters as set out in Schedule 1 B paras. 41, 46A, 47, 47A, 48, 49, 50, 51, 52, 53, 54, 55; and in Schedule 1 I paras. 1 to 34 of the Regulations.
- (ii) Town & Country Planning & Development Control under Schedule 17 to the High Speed Rail (London – West Midlands) Act 2017 (the ‘2017 Act’)
- (iii) Highways under Schedule 4 to the 2017 Act